

National Patient Safety
Improvement Programmes

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Managing
Deterioration

Medicines

UCLPartners Care Home Safety Network Terms of Reference

Finalised: October 2021
For Review: October 2022

 @UCLPartners

www.uclpartners.com

Delivered by:
*TheAHSN*Network
UCLPartners Patient Safety
Collaborative

Led by:
NHS England
NHS Improvement

What is the aim of the Network?

To provide a platform to learn and share ideas to support care homes to improve and deliver outstanding care



What is the purpose of the Network?

- Create safer systems of care that reflect continuous learning and improvement
- Create the conditions for a culture of safety to flourish
- Extract learning from excellence and errors
- Support the reduction of avoidable harm and variations in safe care
- Share improvement learning with a view to national scale-up and adoption
- Signpost to locally available resources and support
- Share nationally available resources from across England

- Use this network as a platform to:
 - Promote the use of deterioration recognition tools
 - Support the use of personalised support plans
 - Improve medicines safety
 - Encourage cross-organisational learning
 - Champion a systems approach to problem solving
 - Share learning and examples of good practice
 - Foster a positive safety culture across member organisations
 - Undertake focused-work with a small group of stakeholders

What is operating framework for the Network?

Membership (Chair: UCLPartners)

Membership is open, however we encourage representation, from across NCL, NEL and MSE of:

- Care home managers and staff
- Care home residents and families
- Third sector and voluntary organisations
- CCG/ICS leads
- Pharmacists
- EHCH Leads
- EoL Care Leads
- Local Government
- Adult social care leads
- Care quality leads
- GPs/Nurses/AHPs/Clinical leads
- Digital/Remote monitoring leads

Frequency of meetings

Once a quarter. Provisional dates:

- Tuesday 14th December 2021
- Wednesday 16th March 2022
- Thursday 16th June 2022
- Tuesday 13th September 2022

We will review the use of virtual meetings over the next year and if circumstances permit and there is appetite from members, we can consider holding some of the network meetings face to face.

Governance

- Following each network meeting the UCLPartners team will write to members outlining the outcomes of the discussions and any key actions.
- The steering group will provide oversight and guidance to the network. This group is made up of representatives of the different organisations from across the UCLPartners footprint. They will notify UCLPartners of any risks that may impact on the network.
- UCLPartners is required to provide assurance reports on the progress of the Network and milestones to NHS England and Improvement.

Communication

UCLPartners is exploring the use of a regular newsletter and emails as the mode of communication outside of network meetings.

Members of the network can expect the following behaviours and rules of engagement with fellow network members:

- Respect for one another and valuing of different perspectives
- Psychological safety where members feel comfortable and safe to speak up when things are not going well
- Openness and transparency
- Active listening and participation
- Abiding by Chatham House (confidentiality) Rules where this is requested
- Commitment to doing and leading by example
- Open to new ideas and suggestions
- Bringing in resident, carer and staff voice at all and every stage